

# LIVE OAK FESTIVAL "THE SPOT TO BE!"

SATURDAY, SEPTEMBER 19, 2009

## VENDOR APPLICATION

Name: \_\_\_\_\_ Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_

Address: \_\_\_\_\_ City, State & Zip: \_\_\_\_\_

Resale Permit # / Tax ID # : \_\_\_\_\_ Email Address: \_\_\_\_\_

Name of Business/Organization ( if applicable ) : \_\_\_\_\_

Booth Size: 10 x 10

Booth Space Rental

Early Bird Special \$50.00 if postmarked BEFORE August 14, 2009

\$75.00 Postmarked August 14, 2009 and AFTER

ENTRY FEE IS NONREFUNDABLE

Will you need an electrical outlet additional \$20 (Must be sent with application)

Yes \_\_\_\_\_ No \_\_\_\_\_

LIVE OAK DISTRICT CHAMBER OF COMMERCE MEMBERS RECEIVE A 50% DISCOUNT ON ELECTRICAL OUTLET (S)

**!!!!!!!!!!!!!!!!!!!!PLEASE READ AND FOLLOW INSTRUCTIONS BELOW!!!!!!!!!!!!!!!!!!!!**

VENDORS who will be providing amusements, such as, rock climbing, bounce house, bungee jump, etc., or any type of ride and VENDORS serving Alcoholic Beverages must provide the Festival with a Certificate of Insurance for \$1,000,000 General Liability naming the LIVE OAK DISTRICT CHAMBER OF COMMERCE as additionally insured. Vendors serving Alcoholic Beverages must also provide the Live Oak Festival with a copy of their temporary liquor license no later than September 11, 2009. The Live District Chamber of Commerce must receive Certificate of Insurance no later than September 11, 2009, or you will not be able to participate in the Festival. All vendors are required to clean around your Booth Area before leaving the event.

**FOOD & BEVERAGE VENDORS ONLY, PLEASE NOTE:** You must complete the enclosed Application For Temporary Food Permit and return it along with the PERMIT FEE to the Sutter County Environmental Health Division at least fourteen (14) business days prior to event. A valid permit is required for all food vendors. Obtaining a valid permit is the responsibility of each food vendor. The Live Oak Festival must receive a COPY of the valid permit no later than September 11, 2009, or you will NOT be able to participate in the Festival. Food & Beverage applications will not be accepted past this date because of information that is required by the County Health Division.

Detail List of Items to be sold: \_\_\_\_\_

(List additional items on back of form as needed)

**NOTE: This is a family festival and all items sold should be in good taste, no X-rated or adult items allowed. For safety reasons the following are prohibited from sale: silly string, fireworks, "poppers", guns of any type, knives, cigarette lighters, laser lights and stink bombs. These rules will be strictly enforced! NO Tobacco or drugs!**

All vendors will need to supply their own canopy, tables, chairs, additional lighting, duct tape and electrical cord (UL Approved). Guide wires or external tie downs must be protected. Food booths must have a 2A10BC Fire Extinguisher and hand washing facilities. Your booth and materials need to present a Professional Look. All food and drinks to be sold will be approved in advance. You will be notified if you application is NOT approved.

The Festival hours are 11:00 AM. to 9:00 PM. Set-up may begin on Friday, September 18, 2009, after 6:00 PM, security will be provided, or on Saturday, September 19, 2009, after 7:00 AM. All set-ups must be completed by 10:30 AM on Saturday, September 19, 2009 and all cars must be removed from the street or park by 9:30 AM. Vendors must stay the entire length of the event. To assist us with crowd control at the closing of the Festival, it is extremely important that you close your booth at 9:00 PM on Saturday.

Liability: In consideration of acceptance of the right to participate, entrants and participants, by execution of the entry form, releases and discharges the Live Oak Festival Committee, Live Oak District Chamber of Commerce, The City of Live Oak and their officers, directors, employees, agents, representatives, and anyone else connected with management or representation of the Live Oak Festival of and from any and all known or unknown damages, injuries, losses, judgments, and/or claims from any cause whatsoever that may be suffered by an entrant to his person or property. Further, each entrant expressly agrees to indemnify all of the forgoing entries, persons and bodies from any and all liability occasioned or resulting from the conduct of entrants or any participant assisting or cooperating entrants under the direction or control of entrant.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Applications are due September 11, 2009. Booth Space Rent must be sent with application.

Return this completed form to:

Live Oak Festival, P.O. Box 505, Live Oak, CA 95953.

Please make check payable to the Live Oak Festival.

Applications will be considered incomplete if booth space rent is not received with application. For more information call

(530) 695-9777 or you may email your questions to [liveoakchamber@syix.com](mailto:liveoakchamber@syix.com)

**PLEASE KEEP A COPY OF THIS APPLICATION FOR YOUR RECORDS**